

## **DISTRICT YEAR-END REPORTS 2018-2019**

### **DISTRICT PRESIDENTS:**

Sign the District Year-End Reports. Send the District Year-End Reports to your respective District Chairmen along with all Auxiliary Year-End Reports **(two copies)** for that program.

Contact Auxiliary Presidents for any reports that you have not received by March 31.

A blank Auxiliary Year-End Report is included for each program for you or your Chairmen's use.

### **DISTRICT CHAIRMEN:**

Send the completed District Year-End Report along with one copy of each Auxiliary Year-End Report to your Department Chairman by April 15.

Year-End Reports are included for:

- Americanism
- Buddy Poppy/National Home for Children
- Chief of Staff/Extension
- Historian/Media Relations
- Hospital
- Legislative
- Membership & Recruitment
- Scholarships
- Veterans and Family Support
- Youth Activities

**AMERICANISM**  
**2018-2019 District Year-End Report**

District # _____ Number of Auxiliaries in District _____ Number of Auxiliaries Reporting _____
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1. Number of auxiliaries that conducted special programs on patriotic holidays: \_\_\_\_\_  
*(For example, Memorial Day, Veterans Day, POW/MIA Remembrance Day, etc.)*
2. Number of auxiliaries that participated in POW/MIA programs: \_\_\_\_\_
3. Number of POW/MIA flags presented (at least 2" x 3" or larger): \_\_\_\_\_  
*(Includes, but is not limited to, schools, businesses, parades, gravesites, etc.)*
4. Number of American Flags presented (at least 2" x 3" or larger): \_\_\_\_\_  
*(Includes, but is not limited to, schools, businesses, parades, gravesites, etc.)*
5. Number of auxiliaries participating in the Smart/Maher National Citizenship Education Teacher Award: \_\_\_\_\_  
*(For example, assisting the Post, taking the contest into schools or making a donation.)*
6. Number of certificates presented to businesses or citizens in recognition of their displaying the U.S., POW/MIA flags or other displays of American pride: \_\_\_\_\_
7. Number of auxiliaries in the District that promoted Americanism through any media: \_\_\_\_\_  
*(Examples: TV, radio, newspaper, flyers, facebook)*
8. Number of auxiliaries that conducted patriotic education in their auxiliary and/or community: \_\_\_\_\_
9. Number of patriotic education programs conducted by auxiliaries: \_\_\_\_\_
10. Number of auxiliaries that conducted a Family Freedom Festival: \_\_\_\_\_
11. Number of auxiliaries that promoted/participated in Safety in America/Disaster Preparedness: \_\_\_\_\_
12. Number of auxiliaries that promoted/participated in Flags Across America: \_\_\_\_\_

District Chairman \_\_\_\_\_ District President \_\_\_\_\_

Telephone \_\_\_\_\_ Telephone \_\_\_\_\_

**Send Report to Department Americanism Chairman by April 15, 2019.**  
Gege Abraham • 1738 Mosher Ave • Owatonna MN 55060  
507.475.1755

**"BUDDY"® POPPY/NATIONAL HOME FOR CHILDREN  
2018-2019 District Year-End Report**

District # _____	Number of Auxiliaries in District _____
Number of Auxiliaries Reporting _____	Number of Auxiliaries Participating _____

How many Auxiliaries **promoted the Buddy Poppy within the Post or Auxiliary** throughout the year? \_\_\_\_\_  
Describe \_\_\_\_\_  
\_\_\_\_\_

How many Auxiliaries **promoted the Buddy Poppy within the Community** throughout the year? \_\_\_\_\_  
Describe \_\_\_\_\_  
\_\_\_\_\_

How many **Buddy Poppy Drives were hosted within the Post & Auxiliary** throughout the year? \_\_\_\_\_  
Describe with dates \_\_\_\_\_  
\_\_\_\_\_

How many **Buddy Poppy Drives were conducted within the Community** throughout the year? \_\_\_\_\_  
Describe with dates \_\_\_\_\_  
\_\_\_\_\_

How many Auxiliaries used the **Buddy Poppy Chairman's Manual**? \_\_\_\_\_  
Describe \_\_\_\_\_  
\_\_\_\_\_

How many Auxiliaries **promoted the VFW National Home** through education and/or publicity? \_\_\_\_\_  
Describe \_\_\_\_\_  
\_\_\_\_\_

How many Auxiliaries donated to the National Home **Health & Happiness Fund**? \_\_\_\_\_ per mbr? \$ \_\_\_\_\_

How many Auxiliaries made a **donation to the National Home** (not including Health & Happiness)? \$ \_\_\_\_\_  
MN Cottage \_\_\_\_\_ Activity Fund \_\_\_\_\_ Education Fund \_\_\_\_\_ Recreation Fund \_\_\_\_\_ Other \_\_\_\_\_  
\_\_\_\_\_

How many Auxiliaries promote the **VFW National Home's Military & Veteran Family Helpline**? \_\_\_\_\_  
Describe \_\_\_\_\_  
\_\_\_\_\_

How many Auxiliaries entered **Poppy Display Contests** \_\_\_\_\_ How many **District Contests** held? \_\_\_\_\_

District Chairman \_\_\_\_\_ District President \_\_\_\_\_

Telephone \_\_\_\_\_ Telephone \_\_\_\_\_

(Promotional documentation, photos, media are encouraged. No scrapbooks accepted)

**Send Report to Department Chairman by April 15, 2019**  
Carol Kratz • 5504 Cottage Avenue • White Bear Lake MN 55110  
651.245.1024

**CHIEF OF STAFF/EXTENSION  
2018-2019 District Year-End Report**

District # _____ Number of Auxiliaries in District _____ Number of Auxiliaries Reporting _____
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1. How many Auxiliaries used the "Mentoring at VFW Auxiliary" resource available to start and/or continue mentoring? \_\_\_\_\_
2. How many Auxiliaries established a Greeting/Mentoring Committee for current or new members needing support and knowledge? \_\_\_\_\_
3. How many mentees nominated a mentor for the Best Mentor Award? \_\_\_\_\_
4. How many Auxiliaries used media outlets to revitalize your Auxiliary? \_\_\_\_\_
5. How did you as District Chief of Staff mentor your Auxiliaries in your District? **Please send proof.**

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District Deputy Chief of Staff \_\_\_\_\_ District President \_\_\_\_\_

Telephone \_\_\_\_\_ Telephone \_\_\_\_\_

**Send Report to Department Chief of Staff by April 15, 2019.**  
Joyce Abers • 14912 Garden Loop • Osakis MN 56360  
320.859.6504

**HISTORIAN/MEDIA RELATIONS  
2018-2019 District Year-End Report**

District # \_\_\_\_\_ Number of Auxiliaries in District \_\_\_\_\_

Number of Auxiliaries Reporting \_\_\_\_\_

1. Number of Auxiliaries that participated in the Historian/Media Relations Program?  
\_\_\_\_\_
2. Number of Auxiliaries that sent a monthly or quarterly newsletter or bulletin to their members? \_\_\_\_\_
3. Number of auxiliaries in the district that maintain and update a Facebook page? \_\_\_\_\_ Joint Facebook page with post? \_\_\_\_\_
4. Number of Auxiliaries that maintain a website? \_\_\_\_\_ Joint website with the post? \_\_\_\_\_
5. How many Auxiliaries used the VFW Auxiliary Publicity Guide? \_\_\_\_\_
6. Number of Auxiliaries that used one of the fillable press/media releases available from the national or department websites for a Membership Drive, Family Freedom Festival, Voice of Democracy, etc.? \_\_\_\_\_
7. Number of Auxiliaries that attended a media relations training hosted by the Department Historian/Media Relations Chairman? \_\_\_\_\_
8. Number of Auxiliaries that submitted a Historian/Media Relations report? \_\_\_\_\_

District Chairman \_\_\_\_\_ District President \_\_\_\_\_

Telephone \_\_\_\_\_ Telephone \_\_\_\_\_

**Send Report to Department Historian/Media Relations Chairman by April 15, 2019**  
Twyla Bauch-Scofield • 59990 279th Street • Litchfield MN 55355  
320.894.4246

**HOSPITAL  
2018-2019 District Year-End Report**

District # _____ Number of Auxiliaries in District _____ Number of Auxiliaries Reporting _____
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1. Number of VFW Auxiliary members volunteering in all VA and non-VA facilities:  
# Volunteers \_\_\_\_\_ # Volunteer Hours \_\_\_\_\_
2. Number of NEW volunteers recruited: Adults \_\_\_\_\_ Youth \_\_\_\_\_
3. Number of Auxiliaries that sponsored events/ activities in all medical facilities: \_\_\_\_\_
4. Total amount spent on all hospital projects: \$ \_\_\_\_\_
5. Number of applicants submitted to Department for Outstanding Hospital Volunteer of the Year Award: \_\_\_\_\_
6. Number of Auxiliaries that promoted Military Suicide Awareness? \_\_\_\_\_
7. Number of Auxiliaries that recognized all types of volunteers throughout the year? \_\_\_\_\_
8. Number of Auxiliaries that used the media to recruit volunteers and invite the community? \_\_\_\_\_
9. Number of Auxiliaries that presented Hospital Volunteer Service Pins to volunteers? \_\_\_\_\_
10. Number of Auxiliaries that conducted or participated in volunteer recognition events? \_\_\_\_\_
11. Number of Auxiliaries that participated in the Veterans Voices Writing Project? \_\_\_\_\_
12. Number of Auxiliaries that participated in the Community Volunteer Recruitment weeks?  
November 5–11, 2018 \_\_\_\_\_ or April 7-13, 2019 \_\_\_\_\_
13. Number of Auxiliaries that used the Hospital Program Guide? \_\_\_\_\_
14. Number of handmade/sewn items given to all medical facilities: \_\_\_\_\_

District Chairman \_\_\_\_\_ District President \_\_\_\_\_

Telephone \_\_\_\_\_ Telephone \_\_\_\_\_

**Send Report to Department Hospital Chairman by April 15, 2019.**  
Karen Haugen • 1810 17th Street S • Moorhead MN 56560  
701.367.1518

**LEGISLATIVE  
2018-2019 District Year-End Report**

District # \_\_\_\_\_ Number of Auxiliaries in District \_\_\_\_\_

Number of Auxiliaries Reporting \_\_\_\_\_

1) Number of Auxiliaries that promoted the VFW Priority Goals? \_\_\_\_\_

Examples of promotion \_\_\_\_\_

2) How did Auxiliaries encourage members to communicate with legislators on Veterans' issues?

\_\_\_\_\_  
\_\_\_\_\_

3) How many District members are receiving the VFW Action Corps emails? \_\_\_\_\_

4) How did Auxiliaries communicate pending legislation and special legislative alerts?

\_\_\_\_\_  
\_\_\_\_\_

5) Number of contacts made by members personally to legislators on veterans' issues:

Personal Contacts \_\_\_\_\_ Emails \_\_\_\_\_ Social Media \_\_\_\_\_

Letters/ Postcards \_\_\_\_\_ Phone calls \_\_\_\_\_

6) Number of members who attended events where they could interact with legislators:

(Examples: town hall meetings, meet and greets, Legislative Day) \_\_\_\_\_

7) Number of Auxiliaries that promoted the "Vote in Honor of a Veteran" initiative? \_\_\_\_\_

8) Number of Auxiliaries that used the "Guide to Contacting Your Legislators"? \_\_\_\_\_

9) Number of Auxiliaries that provided education to youth on the legislative process? \_\_\_\_\_

Number of youth educated \_\_\_\_\_

District Chairman \_\_\_\_\_ District President \_\_\_\_\_

Telephone \_\_\_\_\_ Telephone \_\_\_\_\_

**Send Report to Department Legislative Chairman by April 15, 2019.**

Cleo Bonham • 4727 White Oak Court • Eagan MN 55122

651.208.3744

**MEMBERSHIP & RECRUITMENT  
2018-2019 District Year-End Report**

District # _____ Number of Auxiliaries in District _____ Number of Auxiliaries Reporting _____ Number of Auxiliaries Participating* _____
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*\*Please note that participation is not considered for any awards but it must still be tracked*

1. Total number of recruiting events hosted by **Auxiliaries** in your District: \_\_\_\_\_
  
2. Number of **Auxiliaries** that used the following methods to collect annual dues:  
Phone calls: \_\_\_\_\_ Emails: \_\_\_\_\_ Letters/postcards: \_\_\_\_\_  
Face-to-face conversations: \_\_\_\_\_ Social media: \_\_\_\_\_
  
3. Number of **Auxiliaries** that offered incentives to their members for renewing by October 31, 2018: \_\_\_\_\_
  
4. Number of **Auxiliaries** that sent dues reminders/notices:  
(\*An auxiliary can send dues reminders/notices by both mail and email)      \*By mail: \_\_\_\_\_  
\*By email: \_\_\_\_\_
  
5. Number of **Auxiliaries** in your District that used media to promote Auxiliary membership? (Examples: TV, radio, newspaper, flyers, Facebook) \_\_\_\_\_
  
6. Number of **Auxiliaries** in your District that created a fact sheet or brochure to be used as a recruiting tool: \_\_\_\_\_ (Enclose two copies)
  
7. Number of Membership & Recruitment training sessions that were held by **Auxiliaries** in your District: \_\_\_\_\_
  
8. Did your **District** hold a Membership & Recruitment training session? Yes/No \_\_\_\_\_  
How many were held at the **District** level? \_\_\_\_\_

District Chairman \_\_\_\_\_ District President \_\_\_\_\_

Telephone \_\_\_\_\_ Telephone \_\_\_\_\_

**Send Report to Department Membership & Recruitment Chairman by April 15, 2019**

Sonia Tatge • 322 Trondheim Road • Kenyon MN 55946  
507.789.6240



**SCHOLARSHIPS**  
**2018-2019 District Year-End Report**

District # _____ Number of Auxiliaries in District _____ Number of Auxiliaries Reporting _____
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**CONTINUING EDUCATION SCHOLARSHIP**

1. How many Auxiliaries participated in the Continuing Education Scholarship: (For example, distributed applications, publicized/promoted program, etc.) \_\_\_\_\_
2. How did the Auxiliaries publicize/promote the Continuing Education Scholarship? \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**YOUNG AMERICAN CREATIVE PATRIOTIC ART CONTEST**

1. How many Auxiliaries promoted the Patriotic Art Contest: \_\_\_\_\_  
Number of members involved \_\_\_\_\_ Number of hours volunteered \_\_\_\_\_
2. How many Auxiliaries submitted an entry: \_\_\_\_\_ Number of students who submitted entries: \_\_\_\_\_
3. Number of qualified entries received at District: \_\_\_\_\_ Total dollar amount awarded by Auxiliaries: \_\_\_\_\_

**PATRIOT'S PEN ESSAY CONTEST**

1. How many Auxiliaries assisted the Post in conducting the contest: \_\_\_\_\_  
Number of members involved \_\_\_\_\_ Number of hours volunteered \_\_\_\_\_
2. How many Auxiliaries participated without having an entry: \_\_\_\_\_

**VOICE OF DEMOCRACY AUDIO/ESSAY CONTEST**

1. How many Auxiliaries assisted the Post in conducting the contest: \_\_\_\_\_  
Number of members involved \_\_\_\_\_ Number of hours volunteered \_\_\_\_\_
2. How many Auxiliaries participated without having an entry: \_\_\_\_\_  
How many Auxiliaries publicized these contests within the community: \_\_\_\_\_  
(Examples: TV, radio, newspaper, flyers, Facebook)  
How many Auxiliaries hosted/co-hosted an awards ceremony to recognize awardees and participants in all these contests: \_\_\_\_\_

**MARCELLA ARNOLD NURSING SCHOLARSHIP**

How many Auxiliaries donated to the Marcella Arnold Nursing Scholarship: \_\_\_\_\_ Amount \_\_\_\_\_

How did the Auxiliaries promote the Minnesota Scholarship Program in the Communities. Please provide promotional documentation, Photos or newspaper articles. (No scrap books please). The more creative, the better. \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Did your Auxiliaries send any applications directly to the Department Office? \_\_\_\_\_ Number of Applications sent \_\_\_\_\_

District Chairman \_\_\_\_\_ District President \_\_\_\_\_

Telephone \_\_\_\_\_ Telephone \_\_\_\_\_

**Send Report to Department Scholarships Chairman by April 15, 2019**  
Tim Haugen • 1810 17th Street S. • Moorhead MN 56560  
701.261.6973

**VETERANS AND FAMILY SUPPORT  
2018-2019 District Year-End Report**

District # _____	Number of Auxiliaries in District _____
Number of Auxiliaries Reporting _____	Number of Auxiliaries Participating _____

1. How many Auxiliaries hosted or co-hosted a fundraiser with the VFW for National Veterans Services (NVS)? \_\_\_\_\_ VFW Veterans Military Support (Map, Unmet Needs etc.)? \_\_\_\_\_
2. How many Auxiliaries provided direct aid to Veterans, Active-Duty Military and/or their families: \_\_\_\_\_ Total Money Value of Donations and services provided \$ \_\_\_\_\_  
Total Just Monetary Donations \$ \_\_\_\_\_ Approximate number of veterans assisted \_\_\_\_\_
3. How many Auxiliaries participated in or sponsored events/projects for Homeless veterans? \_\_\_\_\_  
Approximate number of veterans assisted \_\_\_\_\_
4. How many Auxiliaries distributed "VFW Auxiliary Thank you Coins"? \_\_\_\_\_  
How many coins did they distribute? # \_\_\_\_\_
5. How many Auxiliaries distributed Resource Rack Cards for Veterans, Active-Duty military and their families? \_\_\_\_\_ Number of Resource Rack Cards Distributed # \_\_\_\_\_
6. How many Auxiliaries donated layettes? \_\_\_\_\_
7. Describe the outstanding project that was held that best supported and/or served our veterans and their families. Describe: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

District Chairman \_\_\_\_\_ District President \_\_\_\_\_

Telephone \_\_\_\_\_ Telephone \_\_\_\_\_

Send report along with Auxiliaries Year-End Reports to your Department Chairman  
DO NOT SEND ANY SCRAPBOOKS - May have a typed attachment to the report

**Send to Department VFS Chairman by April 15, 2019.**  
Jane Meland • 6921 Grand Avenue S • Richfield MN 55423  
612.861.4257

**YOUTH ACTIVITIES**  
**2018-2019 District Year-End Report**

District # _____ Number of Auxiliaries in District _____ Number of Auxiliaries Reporting _____
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1. How many Auxiliaries participated in or publicized Youth Groups Supporting our Veteran Citations? \_\_\_\_\_ How many citations total were handed out? \_\_\_\_\_
  - a. Number of Auxiliaries that promoted and or used the Random Acts of Patriotism program \_\_\_\_\_
  - b. How many R.A.P coins distributed? \_\_\_\_\_ How many R.A.P. cards distributed? \_\_\_\_\_
2. How many youths were recognized for their academic, athletic, scouting or other accomplishments? \_\_\_\_\_
3. How many Auxiliaries promoted and engaged youth with the Library of Congress' Veterans History Project? \_\_\_\_\_
  - a. How many youths participated? \_\_\_\_\_ How many Veterans interviewed? \_\_\_\_\_
4. How many Auxiliaries promoted and/or participated in the MN Middle School Creative Art contest? \_\_\_\_\_
5. How many entries were received? \_\_\_\_\_ How many were passed on to District? \_\_\_\_\_

District Chairman \_\_\_\_\_ District President \_\_\_\_\_

Telephone \_\_\_\_\_ Telephone \_\_\_\_\_

**Send Report to Department Youth Activities Chairman by April 15, 2019.**  
Dave Scofield • 5990 279th Street • Litchfield MN 55355  
320.894.4246